an additional meeting with a teaching assistant, etc. These additional items plus class time would need to add up to 9 hours of student engagement per week with course material both inside and outside the classroom.

A course that meets 3 hours per week for 15 weeks would need a minimum average of 6 hours of student engagement outside the classroom.

A course that meets 2.5 hours per week for 15 weeks would need a minimum average of 6.5 hours of student engagement outside the classroom.

A course that meets 2 hours per week for 15 weeks would need a minimum average of 7 hours of student engagement outside the classroom.

For an online course:

Kick-Off or Summary: 3 hours per page (includes research, reflection, and reading of others comments)

Posting: 1.5 hours per post (including reading others responses in order to respond)

Blog Entries in Response to Readings: 1 hour per entry

Reading and other *Writing* same as above.

For Holistic Formation for the Practice of Ministry, a one-credit year-long formation experience that meets 6 times per semester for 1.5 hrs per session with a course extension to be completed over the reminder of the student's program:

Reading and *Writing:* same as above.

Course Extension Activities (Spiritual Formation Plan): 100 hours/plan (can include retreats, journal writing in connection with other group activities, individual spiritual direction, etc.)

NOTE: Summer Holistic Formation, for which students also receive 1 credit, meets only 6 times for 2 hours each session, and the reading and reflection assignments are commensurately shortened as well--although it carries with it the same course extension, which brings it over the U.S. D.O.E. minimum of 90 hours per credit.

For Contextual Education, all degrees and levels, summer and academic year, in addition to class meeting times (8 times per semester at 2.5 hours each):

Reading and *Writing:* same as above.

Supervision: 1 hour per meeting

Site Paper Work: 0.25-0.5 hours (15-30 minutes) per page

Work on Site: Actual number of hours student is required to be at site