



- It was observed that creating reports is time-consuming

- Residential learning: discussions are ongoing about ways to enhance cultural and academic programming in the residence halls, and to create learning spaces in existing halls as well as programming classrooms in new residence halls.
- Congress has passed the Higher Education Opportunity Act, which will require that faculty post course syllabi and required textbooks well in advance of the beginning of the semester. This will be a requirement of all institutions receiving Federal funding.
- Discussions with the University Council on Teaching, the Deans, and other groups have pointed to a move from counting courses to counting credits in academic progress. The goal is that with the class of 2014 (entering in fall 2010) this new system will be enacted.
- An update was provided about the progress of the search for a University Librarian.

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### **Operating Procedures of the Provost's Advisory Council**

1. The purpose of the Provost's Advisory Council will be to advise the Provost and Dean of Faculties on issues of major importance to the faculty and academic operation of Boston College.
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6. At the end of the spring semester a Chairperson will be elected from among the faculty members of the Council to serve a one-year renewable term.
7. Meetings will be scheduled at least monthly during the academic year.
8. Special meetings will be held as necessary.
9. The Council will hold normally an annual meeting with the President of the University and will invite other members of the administration to meetings as appropriate.
10. Committees will be formed to study specific questions.
11. While an effort has been made to keep the Council limited in its membership to promote efficient operation, occasionally faculty, students or staff members will be invited to offer advice or make presentations relevant to particular academic issues.
12. It is assumed that members of the Council will stay in close touch with the student, faculty or administrative groups from which they are drawn.
13. Summaries of meetings will be brief, highlighting agenda items and actions rather than conversations. Unless otherwise specified, members will be free to share agenda items and meeting summaries. Materials distributed in preparation for meetings may be shared with others unless otherwise specified. Copies of the PAC summaries will be sent to members of the Council, vice presidents, associate deans, department chairpersons and the Office of Communications.
14. On occasion, members of the Council may request that remarks be considered private.
15. Meetings will be conducted informally. Strict parliamentary procedure will be employed only when the Chair judges that this is necessary for effective action.
16. The operating procedures of the PAC will be reviewed annually.