

Boston College  
University Research Council

Meeting Minutes  
October 14, 2009  
10:00 a.m. – 12 noon  
Waul House

Members Present:

Kevin Bedell, Vice Provost for Research  
Arnold Shore, Associate Vice Provost for Research  
Joanne Scibilia, Office for Sponsored Programs  
Catherine Ives, Office for Technology Transfer and Licensing  
Steve Erickson, Office for Research Integrity and Compliance  
Office for Research Protections  
David Chapman, CSOM Finance  
Willie Padilla, Physics  
Ce Shen, GSSW  
Kenneth Williams, Biology  
Christopher Wilson, English

Absent:

Hiram Brownell, Psychology  
Devin Pendas, History  
Barbara Wolfe, Connell School of Nursing

1. Arnie Shore welcomed the URC returning and new members. Arnie spoke about the purpose of the URC and ways in which the URC represent faculty colleagues. Arnie

3. A question was asked about export controls and where information can be found. Steve Erickson referred the members to the Export Controls website. He stated that each case is unique and that we follow the Federal guidelines and regulations. Most of what universities do is exempt from export controls coverage since fundamental research that which is in the public domain, and research linked to courses published in our course catalog are excluded under the guidelines. The biggest problem all universities have concerns "deemed exports". This is a procedure where OSP obtains information on possible export controls via the Internal Proposal Transmittal Form and forwards the information to Steve who contacts the department.
4. Policy review and formulation was discussed. The Policy Matrix/Inventory was distributed to the URC. Steve Erickson specified that the matrix/inventory serves as one place to find all research-related policies. The Office for Research Integrity and Compliance performs periodic assessments to ensure that policies and forms are up date and to ensure that the inventory is complete and there are no inconsistencies.

Steve also distributed the Policy Gantt Chart. The Chart shows the status of policy development and stages of review and approval. The URC is part of the review process. Policies are reviewed by the URC, then the Council of Deans and the Office of General Counsel.

5. Research Policy Implementation was discussed. Steve Erickson informed the group that policies and procedures on Human Research Participants follow Federal guidelines